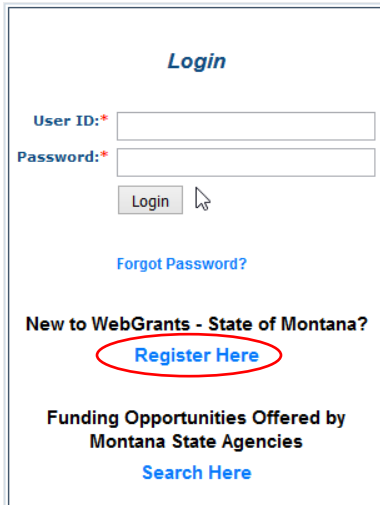


CREATE FY24 DMO PLAN IN WEBGRANTS

Log on to <https://funding.mt.gov/index.do>



Login

User ID:*

Password:*

Login

[Forgot Password?](#)

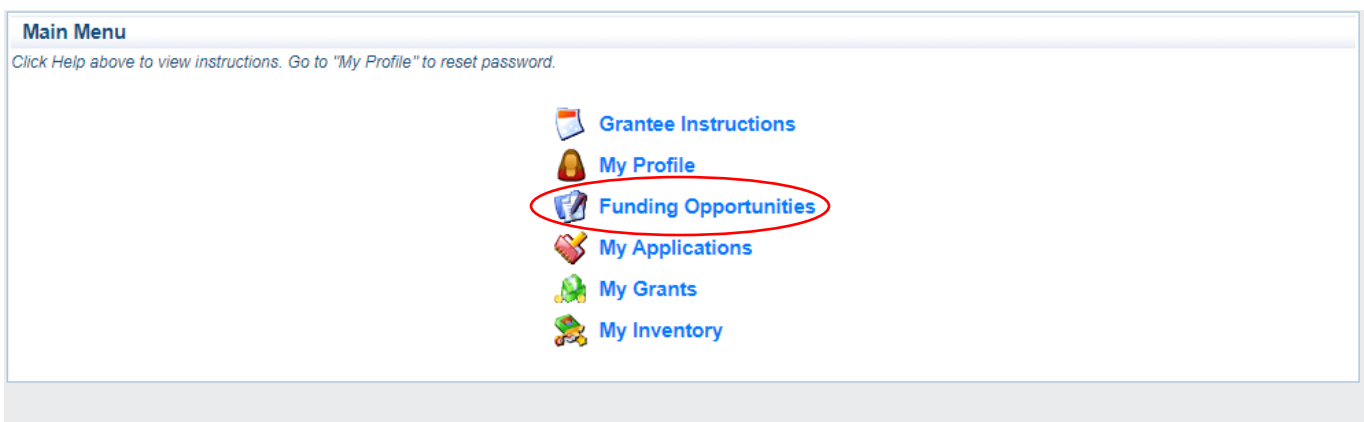
New to WebGrants - State of Montana?
[Register Here](#)

Funding Opportunities Offered by
Montana State Agencies
[Search Here](#)

Login if you've previously registered.

Click '**Register Here**' if you haven't previously registered.

Click '**Funding Opportunities**' to create a new DMO plan.



Main Menu

Click Help above to view instructions. Go to "My Profile" to reset password.

- Grantee Instructions
- My Profile
- [Funding Opportunities](#)
- My Applications
- My Grants
- My Inventory

Click 'FY24 DMO Plan' in the Opportunity Title column.

Current Funding Opportunities				
All currently posted opportunities appear below. The Application Deadline indicates the due date for the application submission. You will be unable to submit your application after this date. Click on the title to open the Funding Opportunity summary. Click on the column headers to sort list of Opportunities.				
ID	Agency	Program	Opportunity Title	Application Deadline
124664	Department of Agriculture	AGR Commodity Research and Market Development Program	2023 AGR Pulse Research & Market Development Program	03/01/2023
124873	Department of Agriculture	AGR Specialty Crop Block Grant	AGR Montana 2023 Specialty Crop Grant Funding Notice	03/17/2023
124859	Department of Commerce	DOC MOTBD BSTF Job Creation	DOC - Big Sky Economic Development Trust Fund (BSTF) - Job Creation Projects - FY 23-04	03/15/2023
124861	Department of Commerce	DOC MOTBD BSTF Planning Projects	DOC - Big Sky Economic Development Trust Fund (BSTF) - Planning Projects - FY23-04	03/15/2023
122893	Department of Commerce	DOC MOTBD SBIR/STTR Matching Funds Program	DOC - Montana SBIR/STTR Matching Funds Program - FY23 - Stage 2	05/03/2023
123132	Department of Commerce	DOC MOTBD SBIR/STTR Matching Funds Program	DOC - Montana SBIR/STTR Matching Funds Program - FY23 - Stage 1	05/03/2023
125123	Department of Commerce	DOC Office of Tourism	FY24 DMO Plan	05/02/2023
116472	Department of Fish, Wildlife and Parks	FWP MT WILD	MT Wild School Transportation Grant 2021-2022 School Year	Final Application Deadline not Applicable
124084	Department of Fish, Wildlife and Parks	FWP OHV Program	FWP Summer Motorized (OHV) Trail Pass Program 2023	02/28/2023
124085	Department of Fish, Wildlife and Parks	FWP OHV Program	FWP Original Off-Highway Vehicle Grant Program: 2023	02/28/2023
123451	Department of Transportation	MDT - High Visibility Enforcement Mini Grants	MDT-FFY23: High Visibility Enforcement-Mini Grants	Final Application Deadline not Applicable
124630	Department of Transportation	MDT - Highway Traffic Safety	MDT - FFY2024 State Highway Traffic Safety	03/01/2023
105789	Department of Transportation	MDT - Impaired Driving Mini Grants	MDT Impaired Driving Mini Grants: Non-Enforcement	Final Application Deadline not Applicable
108078	Department of Transportation	MDT - Occupant Protection Mini-Grant	MDT Occupant Protection Mini-Grants	Final Application Deadline not Applicable

Click 'Start a New Application'. DO NOT Copy Existing Application

Current Applications		
Any previously created applications, for this opportunity, appear below. To start a new application for this opportunity, Click the Start a New Application link or to copy data from an old application, click on the Copy Existing Application link.		
ID	Application Title	Status
No existing applications		
Opportunity Details		Copy Existing Application Start a New Application
125123-FY24 DMO Plan		
DOC Office of Tourism		
Application Deadline: 05/02/2023 11:59 PM		
Award Amount Range:	Not Applicable	Program Officer: Barb Sanem
Project Start Date:	07/01/2022	Phone: 406-841-2769 x
Project End Date:	06/30/2023	Email: bsanem@mt.gov
Award Announcement Date:		
Categorical Area(s) To be Addressed by Program	This Opportunity is recurring	No

Once a new Application is started, complete the three required fields.

Primary Contact* is available in the drop-down menu

Project Title* is **FY24 [org name] DMO Plan**. Insert the Region or CVB name in [org name] title example

Organization* is the name of your organization and available in the drop-down menu

Menu | Help | Log Out | Back | Print | Add | Delete | Edit | Save

Instructions

Fill out the form below and click "Save". Once completed and saved, click on the "Go to Application Forms" link to continue completing the rest of the application. Pick the appropriate Primary, Additional and Authorized Officials. If additional contacts or authorized officials have not been registered in the system, submit a registration request on the main funding.mt.org page. Once the registration has been approved, have the primary contact person add them to the organization.

Enter a BRIEF project title, you will have the opportunity to detail your project further in the application.

To save or edit this form, click "Save" or "Edit" in the upper right hand corner of the screen. Information entered into this form will be lost unless the "Save" icon is selected before moving on to the next form. If you wish to move back a screen, select the "Back" icon. Do not click on the main browser's back arrow. Doing so could cause the data you entered to be lost.

General Information

Primary Contact:* Barb Sanem

Project Title: (limited to 250 characters)* FY24 [Name] DMO Plan

Organization:* Brand MT

Click 'Save'

Application

Application: 109604 - FY22 Region/CVB Marketing Plan

Program Area: DOC Office of Tourism

Funding Opportunities: 108656 - FY22 Region/CVB Marketing Plan

Application Deadline: 05/04/2021

Instructions

Fill out the form below and click "Save". Once completed and saved, click on the "Go to Application Forms" link to continue completing the rest of the application. Pick the appropriate Primary, Additional and Authorized Officials. If additional contacts or authorized officials have not been registered in the system, submit a registration request on the main funding.mt.org page. Once the registration has been approved, have the primary contact person add them to the organization.

Enter a BRIEF project title, you will have the opportunity to detail your project further in the application.

To save or edit this form, click "Save" or "Edit" in the upper right hand corner of the screen. Information entered into this form will be lost unless the "Save" icon is selected before moving on to the next form. If you wish to move back a screen, select the "Back" icon. Do not click on the main browser's back arrow. Doing so could cause the data you entered to be lost.

General Information

System ID: 109604

Project Title: FY22 Region/CVB Marketing Plan

Primary Contact: Barb Sanem

Additional Contacts: Ava Green
Select any additional contacts within your organization that will also manage this grant

Organization: Montana Office of Tourism & Business Development (MOTBD)

Last Edited By: Ava Green, 02/25/2021

[Go to Application Forms](#)

Click 'Go to Application Forms'

The forms to complete the DMO Plan are here

Application Forms		Application Details Submit Withdraw	
Form Name	Complete?	Last Edited	
General Information	✓	03/03/2023	
DMO Plan Narrative			
Objectives and Metrics			
DMO Budget			
Narrative Evaluation			
DMO Plan Attachments			
Reg/CVB Required Documents			

1. **General Information** – contains contact information for the organization and is marked complete because this information was provided and updated when the plan was created. Click on the blue link to view or edit the information.
2. **DMO Plan Narrative** - answer the 4 questions asked in Section 5.4 of the Regulations. Use this form to describe your overall strategy, goals and metrics.
3. **Objectives and Metrics** – provide details of the objectives with metrics the DMO is using to achieve their overall goals.

Objectives/Metrics/Evaluation				Mark as Complete Go to Application Forms
Objectives	Measurable Metrics for Success	Report the Metric Achieved	Evaluation of Measurable Metrics for Success	Last Edited By:

4. **DMO Budget** – used for posting the budgeted amount for each Method used.

DMO Budget					Mark as Complete Go to Application Forms
Allowable Methods	Amount Budgeted	% of Budget Allocated	Amount Expended	% of Budget Expended	Last Edited By:
	\$0.00	0.00	\$0.00	0.00	

5. **Narrative Evaluation** – provide a narrative description of objectives and metrics. Were your overall goals met? Part of the review and approval process for FYE reporting.
6. **Required documents** – there are the three documents that must be included with the FY24 DMO plan.
 - A copy of the motion approving the DMO plan passed by the current Board of Directors
 - Applicant’s Certificate of Compliance
 - Current by-laws of the organization